

AFFIX
PASSPORT
PHOTOGRAPH
HERE IF
AVAILABLE

EMPLOYMENT APPLICATION FORM
If attaching a CV, please ensure in addition that all
sections are fully completed in BLOCK LETTERS



Ceylon Hotels Corporation

Location applied for: _____ Position applied for: _____

Date available: _____ How long available: _____

PERSONAL DETAILS * (Delete as necessary)

Surname: (Mr / Mrs / Miss*) _____ Do you prefer to: LIVE IN / OUT *

First Name: _____ Date of Birth: _____

Full Address: _____ Place of Birth: _____

_____ Nationality: _____

_____ Do you require a work permit? YES / NO *

Tel No.: _____ Mobile: _____ If "YES": Duration _____

Name & Address of next of kin (to notify in case of emergency) _____ NI No.: _____

_____ Have you any unspent criminal convictions? YES / NO *

_____ Parental Leave: (Insert number of days taken below) _____

Tel No.: _____ Mobile: _____ Total to date: _____ Total this year: _____

Have you had any serious physical/mental illness/operations in the past five years? YES / NO *

If "YES" please provide details: _____

(References will be applied for, unless otherwise stated.)

1) PRESENT OR LAST EMPLOYER:			
Company Name			
Address:			
Position:	Rate of pay:	Employed from:	Employed to:
Reason for leaving:			

2) PREVIOUS EMPLOYER:			
Company Name			
Address:			
Position:	Rate of pay:	Employed from:	Employed to:
Reason for leaving:			

3) PREVIOUS EMPLOYER:			
Company Name			
Address:			
Position:	Rate of pay:	Employed from:	Employed to:
Reason for leaving:			

EDUCATION and TRAINING: (Details of related courses / Industrial Release)

Name and Address of School/College:

Qualifications:

Professional Qualifications Passed:

ADDITIONAL EXPERIENCE or QUALIFICATIONS relevant to your application:

INTERESTS / HOBBIES

ACHIEVEMENTS

AMBITIONS:

REFERENCES:

I declare that the above is a true and factual statement of the information given above, and that employment, or continuity of employment will be subject to the receipt of satisfactory references.

APPLICANTS SIGNATURE: _____ DATE: _____